

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD JANUARY 1, 2016, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilwoman Judy Welton, Councilwoman Susan Howe, and Councilman Richard Raymer.

APPROVAL OF AGENDA: Mayor Glode asked that the Council amend the agenda to add a letter from Greg Cooksey to the Planning Commission report, and the SCWEMS Agreement to the South Central Wyoming Emergency Services Board Report.

Councilman Raymer made a motion to approve the agenda with those additions. Councilwoman Howe seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilman Faust made a motion to approve the minutes as presented. Councilwoman Welton seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Treasurer Sammy Flohr read the following bills for approval: Accounts Payable: \$52,689.71; Payroll and FICA for 12/28/15 in the amount of \$63,825.51; and manual checks in the amount of \$15,554.15 for a total of \$132,069.37. It was noted that the bills included a Youngberg Plumbing and Heating bill in the amount of \$297.98 and Prairie Dog Electric bill in the amount of \$382.88.

Councilman Raymer made a motion to pay the Youngberg Plumbing and Heating bill in the amount of \$297.98. Councilwoman Welton seconded and the motion carried. Councilwoman Howe declared a conflict and abstained.

Councilwoman Welton made a motion to pay the Prairie Dog Electric bill in the amount of \$382.88. Councilman Raymer seconded and the motion carried. Councilwoman Howe declared a conflict and abstained.

Councilman Faust made a motion to pay the remaining bills in the amount of \$131,388.51. Councilwoman Welton seconded and the motion carried.

CORRESPONDENCE: Mayor Glode read a letter received from the SER Conservation District inviting the council members to attend the Annual Winter Workshop to be held on January 12th -14th at the Platte Valley Community Center.

COUNCIL COMMENTS: None at this time

ITEMS FROM THE PUBLIC: Bob Thrasher addressed the council and asked what flood preparation for the spring of 2016 were being discussed and if the council had made plans to have meetings to involve the public and residents living along the river. Mr. Thrasher voiced his concerns about high water and the amount of gravel that has been deposited in the gravel bars at the bridges, particularly the highway bridge. Mayor Glode stated that there would be a meeting with FEMA on Wednesday and they would be addressing flood protection. Long term and short term issues are being discussed and removal of the gravel bars for safety is also being considered. A discussion followed and items discussed were: the gravel bars in the river particularly the ones around the north highway bridge; safety issues if something is not done to the gravel bars; flooding, removal of old sand bags and sandbagging concerns. No action was taken.

REPORTS FROM DEPARTMENTS:

Town Hall: Mayor Glode asked the council for a motion to designate The Bank of the West, the Rawlins National Bank and the Bank of Commerce as the official depositories for the Town of Saratoga.

Councilman Raymer made a motion to designate the Rawlins National Bank as an official depository of the Town of Saratoga, seconded by Councilwoman Welton. The motion carried unanimously.

Councilman Faust made a motion to designate the Bank of the West as an official depository of the Town of Saratoga, seconded by Councilwoman Howe. The motion carried unanimously.

Councilwoman Welton made a motion to designate the Bank of Commerce as an official depository of the Town of Saratoga, seconded by Councilman Raymer. The motion carried unanimously.

Mayor Glode asked the council to designate the Saratoga Sun and the Rawlins Daily Times as the designated newspapers.

Councilwoman Welton made a motion to designate the Saratoga Sun as the official newspaper of the Town of Saratoga, seconded by Councilman Raymer. The motion passed unanimously.

Councilwoman Welton made a motion to designate the Rawlins Daily Times as the official newspaper of the Town of Saratoga, seconded by Councilwoman Howe. The motion passed unanimously.

Mayor Glode reviewed the CBI Agreement for Professional Services – Amendment #1 noting that the purpose of the amendment is to increase the scope of services and the amount of compensation for the Saratoga Master Plan for additional mapping work on the water system that is outside of the current scope of work but necessary for the optimal utilization of the Plan by the town staff. The amendment will mean the Consultant will complete the scope of service for a total cost not-to exceed One Hundred Three Thousand, Nine Hundred Eighty Dollars (\$103,980) an increase to the project of \$3,980.00.

Councilman Faust made a motion to approve Amendment #1 of the CBI Professional Services Agreement, for a total cost not-to exceed One Hundred Three Thousand, Nine Hundred Eighty Dollars (\$103,980) an increase to the project of \$3,980.00. Councilwoman Welton seconded and the motion carried unanimously.

Fire Department: No report.

Police Department: No report.

Recreation Department: Recreation Director Lisa Burton reported that the two new exercise bikes were received and have been assembled and are being used in the classes.

Department of Public Works:

- Street Department: Director of Public Works, Jon Winter reported the Street Department has been doing snow removal, continuing to clean the shop area; general maintenance at the hot pool, general maintenance on vehicles and equipment, and assisting the water crew as necessary.
- Water & Sewer: Director of Public Works Jon Winter noted that the WYOWARN Agreement discussed at the last council meeting had been sent to Attorney David Erickson for review and Mr. Erickson had indicated that the council needed to be aware of a couple of items in the agreement but that he could not find any reason that it could not be approved.

Councilman Faust made a motion to approve the WYOWARN Agreement with permission for the Mayor to sign. Councilman Raymer seconded and the motion carried.

Mr. Winter reported that the crew has repaired a water leak at 4th and Spring; installed a sewer tap on west Main, taking care of a number of frozen lines and servicing water and sewer equipment.

Director Winter reviewed the sanitary annual survey that was received identifying three significant deficiencies which included the air vent on the top of the tanks, seals and hatches and the leaking of the joints on the tank. The corrective actions to address the deficiencies must be addressed within thirty days, and a plan must be developed to address the leaking tank.

Director Winter reported that there will be a meeting on Thursday to discuss the VFD's.

Mr. Winter addressed the Outfall Project and reported that there were five letters received addressing the outfall project and DEQ will be responding to the comments that were made.

Mr. Winter noted that there will be a waste water training class offered this week in Encampment.

- Weed and Pest: No report given.
- Hot Pool: Jon Winter reported that the crew is performing regular maintenance on the hot pools. The crew will be draining and cleaning the hot pool later this month.
- Good Times Park: No report
- River Project: No update at this time
- Master Plan: Director Winter reported that the next meeting will be held on January 20th and the second surveys are due by Friday, January 15th so the results can be compiled and available for discussion at that meeting,

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported that there were additional changes suggested for the hanger leases and those have been sent to the town attorney for review. The next Airport Board meeting will be held on January 14, 2016 at 5:00 p.m.

Community Center Joint Powers Board: Councilwoman Welton the next meeting of the Community Center Joint Powers Board will be held Monday, January 11, 2016 at 4:30 p.m.

Water and Sewer Joint Powers Board: Councilman Raymer reported that Rick Allen and Mark Court will be here for an evaluation and tour of the lagoons on Thursday, January 7th and members of the JPB were invited to attend. The next meeting of the Water and Sewer Joint Powers Board will be held Thursday, January 13, 2016 at 6:00 p.m.

Landfill Board: Councilwoman Howe reported that the next meeting will be Wednesday, January 6, 2016 at 7:00 p.m. in Encampment.

Medical Board: Councilwoman Welton reported that the board will be meeting next week.

Planning Commission: Mayor Glode read a letter from Greg Cooksey thanking the council for his prior appointment to the Planning Commission indicating that he had enjoyed the past 4 ½ years that he had served on the commission.

Recreation Commission: The next meeting of the Recreation Commission will be Wednesday, January 20, 2016 at 5:00 p.m.

Community Garden Board: David Worthington reported that the garden board discussed working on the greenhouse, developing plans to bring before the council for placing flower boxes and beds around town.

The next meeting of the Community Garden Board will be Monday, January 11, 2016 at 5:30 p.m. at the Saratoga Town Hall.

South Central Emergency Medical Services: Mayor Glode reported that Medicine Bow still has not approved or signed the SCWEMS Agreement that was approved by the County Commissioners and other participating entities.

Adjournment: Being no further business to come before the meeting, Councilwoman Welton made a motion to adjourn at 6:50 p.m. Councilwoman Howe seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on January 19, 2016 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J. Glode, Mayor

ATTEST:

Suzie Cox