

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD April 21, 2015, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilwoman Susan Howe, Councilwoman Judy Welton, and Councilman Richard Raymer. Councilman Will Faust was able to attend a portion of the meeting.

APPROVAL OF AGENDA: Councilwoman Welton made a motion to approve the agenda as Amended: Under Town Hall add – Report on Clean-up Committee and Discuss truck route enforcement under Streets. Councilwoman Howe seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes of the April 7, 2015 meeting as presented. Councilwoman Howe seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Councilwoman Welton read the following bills for approval: Accounts Payable: \$53,113.82; Payroll and FICA for 4/20/15 in the amount of \$57,842.27 and manual checks in the amount of \$866.92 for a total of \$111,823.01.

Councilman Raymer made a motion to pay the Prairie Dog Electric bill in the amount of \$92.50. Councilwoman Welton seconded and the motion carried. Councilwoman Howe declared a conflict and abstained

Councilwoman Welton made a motion to pay the remaining bills in the amount of \$111,727.81. Councilwoman Howe seconded and the motion passed unanimously.

CORRESPONDENCE: Mayor Glode read a letter from Fran Payne-Rogers on behalf of the American Legion Auxiliary Unit 54 requesting approval of a simple event permit and a street closure permit for May 9, 2015. The Auxiliary is planning a “Slave for a Day” auction and flea market in the parking lot of Saratoga Auto Glass. The street closure permit would allow them to close Bridge Street from the corner of N.E. River to the alley. The event will begin at 9:00 am and continue until 4:00 p.m.

Councilman Raymer made a motion to approve the event permit and street closure permit for the American Legion Auxiliary to hold an auction and flea market on May 9th from 9:00 am until 4:00 p.m. Councilwoman Welton seconded and the motion carried unanimously.

Mayor Glode read a Thank You note from the Encampment Student Council thanking the town for donating the swimming pool pass donated for Encampment’s Post Prom Party.

ITEMS FROM THE PUBLIC: Aaron Smitty from the Wyoming Department of Transportation addressed the council and reviewed the 130/230 Bridge resurfacing project that is scheduled to begin May 1st. Mr. Smitty reviewed the work schedule which included removal of the pier cap, pier cap grouting and epoxy injection to repair the bridge pier. This part of the project will only be done if the runoff is over and the river level allow that part of the project. The bridge resurfacing will be done one lane at a time with stop lights used to allow traffic to pass through the construction area safely and evenly. The bridge project is expected to take approximately 6 – 7 weeks. It was noted that additional road resurfacing will be done between mp 20 and mp 8 towards Walcott Junction beginning in May.

Richard Hodges addressed the council and extended his appreciation to the town employees who came out on Sunday to plow the snow from the streets. Additionally Mr. Hodges commented on the following: Budget issues and the need to be looking at the revenues as well as expenditures; and the fire at the Hughes shop and the need for cooperation between the fire department and the police department.

REPORTS FROM DEPARTMENTS

Town Hall: Mayor Glode read four special event applications submitted by Chris Shannon to be held in The Yard; 1) June 6th – Hi Water Hoedown 2) June 14th – Wyomericana Caravan 3) June 20th – Brandon Ray wedding reception, and 4) July 18th - Pigg 60th Anniversary.

Councilwoman Welton made a motion to approve the applications as presented with all appropriate signatures obtained. Councilwoman Howe seconded.

Discussion followed with Councilwoman Howe objecting to two of the applications with ending times of 11:00 p.m. Councilwoman Howe requested that the ending time be consistent with the ordinance with a 10:00 p.m. closing time, i.e. (9.20.050 Disturbing neighborhood at certain hours. No person shall between the hours of ten p.m. and seven a.m. maliciously or willfully disturb the peace and quiet of any neighborhood or family within the town limits by loud or unusual noises or by tumultuous or offensive carriage, threatening, quarreling, challenging to fight or fighting.)

Councilwoman Welton modified her motion to approve the event applications with an ending time of 10:00 for each event. Councilwoman Howe seconded and the motion carried unanimously. Councilman Raymer declared a conflict and abstained.

Mayor Glode explained to the council that Don Sherrod would be in charge of the Clean-up Committee and would be looking for volunteers from the school (K-6 and SMHS) to assist with the town clean-up. The town clean-up days are scheduled for May 2nd and 3rd and anyone paying a regular user fee will not be charged extra for cleaning up their property.

Councilwoman Welton added that there will be an additional week set aside in late May for cleaning up property. The Make-a-Wish activities will again be planned to get rid of any vehicle that people would like to have hauled off of their property. Additionally the Beautify Saratoga project still has funds available and will provide the paint if there is anyone who would like to paint their building.

Fire Department: Landon McGuire provided the council with a written request for permission to purchase the following:

Class A Uniform (Shirt, Tie, Collar Brass, and Badge) used for Funerals, Formal Ceremonies, School Functions, Public meetings, and Public Events in the amount of \$120.00 per Member for a total of \$3,840.00 for 32 Members

T- Shirts – Parades, Public Appearances, School Functions at \$8.75 Per Member for a total of \$280.00 for 32 Members

Total estimated cost for all Uniforms \$4,120.00

Councilman Raymer made a motion to allow the Fire Department to order uniform items at a cost of approximately \$4,120.00 including shipping. Councilwoman Howe seconded and the motion carried unanimously.

Police Department: Mayor Glode read a letter submitted by Chief Knickerbocker requesting that the council designate Pastor Scott Stinson as the Police Department Chaplin. Chief Knickerbocker indicated that there is three day training provided through the Academy that Pastor Stinson could attend for certification as a Chaplin.

Pastor Stinson introduced himself stating that he is the Pastor of the Alliance Church.

Councilman Raymer made a motion to designate Pastor Scott Stinson as the Police Department Chaplin. Councilwoman Welton seconded the motion.

Clerk Suzie Cox requested the council consider making the designation through a Proclamation or Resolution so that it would be a more formal designation. Clerk Cox stated a Resolution could be prepared for the next council meeting although action could still be taken at this time. The Council in agreement voted to pass the motion as made.

Chief Knickerbocker and Mayor Glode discussed what appears to be a delinquent Union Telephone bill for the 911 system. In the past the County Sheriff's office has been paying the 911 phone charges for the 911 lines to Saratoga and Encampment. There are allegedly two T1 lines and one DSL line that connect the 911 system from Sheriff's office to Saratoga and to Encampment. There is currently a delinquent \$776.28 Union Telephone bill that the county will no longer be paying and are requesting that Saratoga pay that bill and change the E911 billing for the system over to the Town of Saratoga. There is apparently a Century Link Enhanced E911 agreement which was approved by the former Chief of Police. Under the Addendum the bill for the E911 system will be \$1,120.00 per month.

Mayor Glode asked Clerk Suzie Cox if she had any information that would help understand this issue. Clerk Cox indicated that had the bill been brought to her attention, it could have been included with the bills paid at the current meeting. Unfortunately she had not been provided any information on what was being discussed and was unable to comment.

After some discussion the council addressed the Century Link Enhanced E911 agreement with attached addendum and Councilwoman Welton made a motion to approve the agreement once it is reviewed and approved by the town attorney. Councilman Raymer seconded and the motion carried unanimously.

The council continued to discuss the maintenance fees for the 911 system and the delinquent Union Telephone bill. Councilman Raymer made a motion to pay the \$776.28 bill once it was submitted under the name of the Town of Saratoga and to allow Chief Knickerbocker to write a letter accepting responsibility for payment of the maintenance fees with permission for the Mayor to sign the letter. Councilwoman Howe seconded and the motion carried unanimously.

Gary Widenshek addressed the council and explained that he continues to see trucks crossing the Bridge Street Bridge to get to the saw mill. The concern of trucks failing to stay on the truck route has been clearly voiced in the past but there doesn't seem to be any enforcement of the problem. Others in the audience agreed that there is a problem with keeping the trucks on the truck route.

Chief Knickerbocker discussed the signage issue and indicated that there is a plan for placement of the signs. Chuck Bartlett has been in touch with the individual that did the traffic study for the town and he has proposed a plan for placement of the truck route signs. The signs will be installed as soon as they are received. Chief Knickerbocker additionally stated that there have been citations issued but it doesn't seem to do much to help correct the issue.

Recreation Department: Recreation Director Lisa Burton reported that it was nearing the end of the Utah Jazz program with sixty-seven children participating in the program which will finish on April 28th.

The Recreation Department is preparing for the new gym floors which they will begin replacing May 4th and hopefully the project will be completed by June 10th in time for the 4-H County Shoot. Some classes will continue during this time if access to those rooms can be made through outside doors.

Director Burton also stated that she is in the process of accepting applications for lifeguards and pool staff and will be requesting to hire in May.

Mayor Glode stated that he and Director Burton attended the CCSD#2 Recreation Board meeting to discuss the grants that were submitted in February for funding for open gym, pool supplies and training, Missoula Children's Theatre expenses and awards for the youth pool tournament in 2016. Councilwoman Welton inquired as to when we would know what was funded and Director Burton responded July 1st.

Department of Public Works:

DPW Supervisor Chuck Bartlett was in Casper attending a Wyoming Rural Water Conference and provided the council with a written report.

Street Department: Department of Public Works Supervisor Chuck Bartlett reported that the street crew has placing rip rap on the bridge fill slopes, snow plowing, and equipment repairs.

• Water & Sewer:

Water: Department of Public Works Supervisor Chuck Bartlett reported the crew has been installing handrail on the ends of the bridges and updating the water line mapping.

Sewer: Department of Public Works Supervisor Chuck Bartlett reported that the crew is jet rodding and cleaning sewer lines.

- Weed and Pest: Chuck Bartlett reported that he will be preparing to advertise for aerial mosquito spraying.
- Parks: No report
- Lake: No report
- Hot Pool: No report

River Project: The River Study meeting is scheduled for April 22nd at 1:00 and the committee will be discussing the possibility of working with the University of Wyoming on less expensive ways to do some of the preliminary assessments.

Master Plan Steering Committee: Mayor Glode reported that due to the weather and accidents on I-80 the deadline for receiving the RFQ's was extended to Friday, April 24th @ 3:00 p.m. and five RFQ's have been received.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Mayor Glode reported that he will be meeting with the airport board on April 27th at 5:00 p.m. to discuss the private lease agreement.
The next Airport Board meeting will be on May 13, 2015 at 1:00 p.m.

Community Center Joint Powers Board: Councilwoman Welton reviewed upcoming events scheduled at the Community Center including Red Steagall, Ride for the Brand, to be presented on Friday, June 19th at 7:00 pm. Tickets are available on line through the Community Center's website.

Chris Shannon provided the council with flyers for the Mother's Eve Concert at the Community Center on Saturday May 8th at 6:00 p.m. Tickets are available at the door .
The next meeting of the Community Center Joint Powers Board will be held Monday, May 11, 2015 at 4:30 p.m.

Water and Sewer Joint Powers Board: Mayor Glode reported that the Wyoming Rural Water Conference is being held in Casper this week. Mayor Glode, Councilman Raymer, Don Price and Don Sherrod from the JPB and Chuck Bartlett, Chuck McVey and Bill Schroer will be attending that conference.

The next meeting of the Water and Sewer Joint Powers Board will be Wednesday, May 13, 2015 at 6:00 p.m.

Landfill Board: No report
The next meeting will be Wednesday, May 6, 2015 at 7:00 p.m. in Encampment.

Medical Board: No report

Planning Commission:

Councilman Faust reported that the planning commission is finalizing the by-laws and addressing the fence ordinance.

The next Planning Commission meeting will be May 14, 2015 at 5:30 p.m.

Recreation Commission: Councilman Faust reviewed events planned for the summer, including a band downtown on the 4th of July. He also reported that he had contacted Kevin from Old Baldy for advice on the soil at wood field and recommendations for grass or sod.

Recreation Director Burton also reported that she and Chuck Bartlett are working with the SER Conservation District on a possible planting project at Veterans Island for the Arbor Day celebration. Summer activities also include T-ball, British Soccer Camp in June and Spike Frog Volleyball Camp in July.

The next meeting of the Recreation Commission will be Wednesday, May 20, 2015 at 5:00 p.m.

Community Garden Board: Mayor Glode read a letter of interest submitted by Glee Johnson for appointment to the Community Garden Board. Additionally, a letter supporting that appointment was submitted by Cindy Bloomquist, Chairperson of the Community Garden Board.

Councilman Faust made a motion to approve the appointment of Glee Johnson to the Community Garden Board. Councilwoman Welton seconded and the motion carried unanimously.

The next meeting of the Garden Board will be Monday, May 11, 2015 at 6:00p.m. and will include a carry-in dinner and other activities.

South Central Emergency Medical Services: No report

Adjournment: Being no further business to come before the meeting, Councilman Faust made a motion to adjourn at 7:26 pm.

The next regular meeting of the Saratoga Town Council will be held on May 5, 2015 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J. Glode, Mayor

ATTEST:

Suzie Cox, Clerk