

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD AUGUST 18, 2015, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilwoman Judy Welton, Councilwoman Susan Howe and Councilman Richard Raymer.

APPROVAL OF AGENDA: Mayor Glode requested the following items be added to the agenda: 1) Appointment of Board Member for Community Center Joint Powers Board, and 2) The Community Garden Board will meet at 6:30 on September 14, 2015.

Councilwoman Welton made a motion to approve the agenda with the additions as noted. Councilman Faust seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes of the August 4, 2015 meeting with the correction of the next meeting date of August 4, 2015. Councilwoman Howe seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Town Treasurer Sammy Flohr read the following bills for approval: Accounts Payable: \$54,827.66; Payroll and FICA for 8/10/15 in the amount of \$63,721.40 and manual checks in the amount of \$672.02 for a total of \$119,221.08.

Councilman Raymer made a motion to pay the Prairie Dog Electric bill in the amount of \$1,033.61. Councilwoman Welton seconded and the motion carried. Councilwoman Howe stated a conflict and abstained.

Councilman Faust made a motion to pay the Shively Hardware bill in the amount of \$6,685.83. Councilman Raymer seconded and the motion carried. Mayor Glode abstained.

Councilwoman Welton made a motion to pay the remaining bills in the amount of \$111,501.64. Councilman Raymer seconded and the motion carried.

ITEMS FROM THE PUBLIC: John Farr addressed the council and encouraged the council to attend the Michael Martin Murphy concert at the community center. The proceeds of the concert will go to benefit the Battle Pass Scenic Byway.

Mr. Farr explained that they have contacted the Wyoming Department of Transportation to request that they consider keeping the Battle Highway (WY 70) open year round. WYDOT District Engineer, Pat Persson, will meet with interested citizens in Encampment on August 19th at 7pm in the Grand Encampment Opera House and at the Valley Community Center in Baggs on August 20th at 7pm. Mr. Farr encouraged anyone interested in pursuing an earlier spring opening of the Battle Highway to attend.

REPORTS FROM DEPARTMENTS: Mayor Glode read a Thank You note from the Pigg Family thanking the council for approving the events at the "Yard" which allowed them to have an anniversary party at that location.

Town Hall: Mayor Glode read a letter from WAM with a Certificate of Participation presented to the Town of Saratoga as a member in good standing for the fiscal year 2016.

Clerk Suzie Cox reported that the auditors are scheduled to be here Monday, August 24th through August 27th or until the audit is completed.

Clerk Cox reported that the liquor license renewals will be sent out by the end of the month and requested the council consider waiving the publication fee if the establishment has had their bartenders and servers take the TIPS training class put on by Chief Knickerbocker. After some discussion, no action was taken.

Fire Department: No report.

Police Department: Mayor Glode read Resolution 2015-04 (A resolution in support of the Wyoming Association of Sheriffs and Chiefs of Police and local law enforcement agencies to provide information to local citizens about the harmful health effects and negative social consequences of marijuana.) Discussion followed with the council expressing their concern about the language in the

resolution makes it an anti-legalization rather than an informational opinion supported by the council. No action was taken.

Recreation Department: Recreation Director Lisa Burton reported that the CCSD#2 recreation grant application submitted in February was approved in the amount of \$13,300.00. The Agreement Contract will need to be approved with permission for the Mayor to sign.

The grant funds were approved for Open Gym Supervision - \$6,000.00; Chemicals and supplies for the pool - \$3,000.00; Missoula Children's Theater - \$2,800.00 with performance fee and two nights lodging for two - \$1,000.00; and Nubbins Wyoming State Junior's Championship Awards(trophies and awards) - \$500.00.

Councilman Faust made a motion to approved CCSD#2 grant application in the amount of \$13,300.00, with permission for the Mayor to sign. Councilwoman Welton seconded and the motion carried unanimously.

Director Burton requested permission to submit a 2015/16 Motor Grant Application to Wyoming State Parks and Cultural Resources on behalf of the Town of Saratoga for the purpose of improving the campground facilities at the Saratoga Lake. The project will include a new well and an additional twenty electrical sites that will accommodate the larger motor homes and longer stay campers. The amount requested for the grant totaled \$57,600.00. Ms. Burton added that the grant requires a 50/50 match from the Town of Saratoga.

Director Lisa Burton added that the grant application requires a Resolution and approval from the council with permission for the Mayor to sign.

Mayor Glode read Resolution 2015-05, a Resolution authorizing the submission of a 2015/16 Motor Grant Application to Wyoming State Parks and Cultural Resources on behalf of the Town of Saratoga for the purpose of improving the campground facilities at the Saratoga Lake Campground.

Councilwoman Welton made a motion to approved Resolution 2015-05 supporting the 2015/16 Motor Grant Application to Wyoming State Parks and Cultural Resources for improving the campground facilities at the Saratoga Lake Campground with permission for the Mayor to sign. Councilman Raymer seconded and the motion carried unanimously.

Director Lisa Burton reported that the annual Trout Run was very successful with twenty-five participants.

Department of Public Works:

- Street Department: Councilman Raymer reported that the bid opening for the street project was at 2:00 o'clock on the 17th with three bids being received. The total base bids were:

71 Construction's base bid was \$740,581.50; STC Construction's base bid was \$376,018.50; and Simon Contractors base bid was \$354,222.00.

Simon Contractors was the low bidder and with the base bid of \$354,222.00 it was the recommendation to add three alternatives to the project, that being alternative #4; alternative #5; and alternative #6. The total cost of the project including the alternatives will be \$397,540.75.

Councilwoman Welton made a motion to approved Simon Contractors bid for the 2015 street improvement project with the addition alternative #4; alternative #5; and alternative #6, for a total cost of \$397,540.75. Councilman Faust seconded and the motion carried unanimously.

Councilman Raymer added that the crews are painting curbs and crosswalks.

- Water & Sewer: Councilman Raymer reported that the crew has repaired a water leak on North Veterans Street and will be repairing a leak in front of the town shop.

- Weed and Pest: Councilman Raymer stated that fogging will continue to be done five nights a week.

- Parks: Mayor Glode reported that the Legacy Foundation would like to assist the town with improvements at Good Times Park. The foundation has offered to help with the cost of landscaping and other improvements at the park. Mayor Glode indicated that there will be funds available from Wyoming Community Gas that could also be used for the project.

- Lake: Lake Improvement project was covered under the Recreation Department report.

- Hot Pool: No report

- River Project: Mayor Glode reported that interns from the University of Wyoming will be coming over to do some bedrock testing on the river.
- Master Plan Steering Committee: Mayor Glode reported that CBI representatives were here for a three day fact finding trip and will be preparing a simple survey that will be available on September 16th the survey will be introduced at the Community Center Annual Fundraiser to be held on September 19th.
- Mayor Glode presented an MOU between the Town of Saratoga and the City of Rawlins (Pet Partners) and requested council consideration in signing the MOU as presented which will have a \$10.00 per day cost for any dog that is being held at the shelter waiting for adoption.. The proposed MOU is the same agreement that has been entered into between Sinclair and Hanna with the City of Rawlins.

Councilwoman Welton made a motion to approve the MOU between the Town of Saratoga and the City of Rawlins as presented with the \$10.00 per day fee included. Councilwoman Howe seconded and the motion carried unanimously.

Councilwoman Welton asked the council to consider appointing a representative to the Pet Partners Board, adding that Judy Loudin has indicated an interest in serving on the board as a representative from the Town of Saratoga.

Councilwoman Welton made a motion to appoint Judy Loudin as the town's representative to the Pet Partners board as the town's representative. Councilwoman Howe seconded and the motion carried unanimously.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Dave Shultz, from Sage Engineering, reported that the bid opening for the Taxiway/Taxilane project was at 2:00 o'clock this afternoon with two bids received: 1) Mountain Construction - \$746,906.00
2) Simon Contractors - \$869,000.00.

The Airport Board met following the bid opening and the board's recommendation to the council would be to award the bid to Mountain Construction as the low bidder at \$746,906.00.

Mr. Shultz explained that the new bids for the project will put the cost over the grant that is in place but the FAA has a couple of options that the Town can consider to cover the additional costs for the re-bid and project. The options available would be to amend the current FAA grant; not amend the current grant but apply for an additional grant for the balance; or amend the current for an additional 15% and go to the state for balance of the extra cost. Further discussion will be held with Sage Engineering and with FAA on the options for additional funding.

Mr. Shultz explained that the low bidder was given the option of doing the project either this fall or next spring depending on the weather. Additionally, WYDOT gave verbal permission for us to use material from the state pit.

Councilman Faust made a motion to offer the 2105 Street improvement Project to Mountain Construction. Councilwoman Welton seconded and the motion carried unanimously.

Councilman Raymer made a motion to accept Sage Engineering's recommendation on the best options for additional funding following further discussions with FAA with permission for the Mayor to sign. Councilman Faust seconded and the motion carried unanimously.

Councilman reported that the airport board approved an inspection checklist which will be included with the lease agreement to be mailed to the lease holders.

The next Airport Board meeting will be on September 9, 2015 at 1:00 p.m.

Community Center Joint Powers Board: The Carbon County Commissioners approved the appointment of Linda Butler to the Community Center Joint Powers Board which was ratified by the Saratoga Town Council.

Councilwoman Welton reported that the annual fundraiser is scheduled for September 19th at 5:30 with local restaurants providing the food.

The next meeting of the Community Center Joint Powers Board will be held Monday, September 14, 2015 at 4:30 p.m.

Water and Sewer Joint Powers Board Councilman Raymer reported that the JPB discussed the current charges for water taps, water meter pits and meters, and sewer taps and the current cost for installing the taps, meter pits and meters. Currently the costs that are charged for these services does not cover the cost of the labor and materials. The replacement costs fluctuate with the economy, freight costs and labor costs. The board will continue to address the need to raise the fees for taps and materials.

Additionally the board discussed charging for street repairs following new service installation or water or sewer line repairs.

The next meeting of the Water and Sewer Joint Powers Board will be Wednesday, August 12, 2015 at 6:00 p.m.

Landfill Board: Councilman Raymer reported that the cattle guard was removed at the lake and will be placed at the entrance of the landfill.

The next meeting will be Wednesday, September 2, 2015 at 7:00 p.m. in Encampment.

Medical Board: No report.

Planning Commission Board: Councilman Faust reported that the Planning Commission is reviewing the fence ordinance and addressing the downtown zoning with living quarters above the business and the parking issues this may create.

The next Planning Commission meeting will be September 8, 2015 at 5:30 p.m.

Recreation Commission: The next meeting will be August 19th at 5:00 p.m.

Community Garden Board: Mayor Glode read a letter of resignation from Brenda Bush and addressed to the Town Clerk and the Garden Board. The council accepted the resignation regretfully.

The next meeting of the Garden Board will be Monday, September 14, 2015 at 6:30p.m.

South Central Emergency Medical Services: No Report

Business: No discussion

Adjournment: Being no further business to come before the meeting, Councilman Faust made a motion to adjourn at 7:24 p.m. Councilwoman Welton seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on September 1, 2015 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J. Glode, Mayor

ATTEST:

Suzie Cox, Clerk