

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL  
HELD FEBRUARY 17, 2014, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE  
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order and introduced Caitie Taylor who sang the National Anthem for the council and public in attendance. The council thanked Ms. Taylor for her coming to the meeting and presentation.

Members present were Councilman Will Faust, Councilwoman Judy Welton, Councilwoman Susan Howe and Councilman Richard Raymer.

APPROVAL OF AGENDA: Mayor Glode amended the Agenda as follows: include an update on the Tyler Pickett Park under Parks and Lake; under the Lake report - River project meeting; the Steering Committee meeting; correct the Landfill Board meeting date to March 4<sup>th</sup>; and note the date of the Community Garden Board which will be March 23<sup>rd</sup>.

Councilwoman Welton made a motion to approve the agenda as amended. Councilman Faust seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes of the February 3, 2015 meeting as presented. Councilwoman Howe seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Councilwoman Welton read the following bills for approval: Accounts Payable: \$65,555.86; Payroll and FICA for 2/9/15 in the amount of \$58,835.79; and manual checks in the amount of \$672.02, for a total of \$125,063.67.

Liz Wood made a correction in the listing of the bills.

Councilman Raymer made a motion to pay the Prairie Dog Electric bill in the amount of \$130.00. Councilman Faust seconded and the motion carried. Councilwoman Howe declared a conflict and abstained.

Councilwoman Welton made a motion to pay the Shively Hardware bill in the amount of \$1,985.23. Councilman Faust seconded and the motion carried. Mayor Glode declared a conflict and abstained.

Councilwoman Howe made a motion to pay the remaining bills in the amount of \$122,948.44. Councilman Faust seconded and the motion passed unanimously.

CORRESPONDENCE: Mayor Glode read Thank You note from the Platte Chamber of Commerce thanking the town crew for their assistance with the Fishing Derby.

ITEMS FROM THE PUBLIC: Nancy Jansa introduced Anita Mills, the new Administrator for Valley View Rehabilitation Center. Ms. Mills reviewed some significant changes that have been made at the nursing home including the new hospice care room which will be available by the end of the week. The Mayor and Council welcomed Ms. Mills to the area.

REPORTS FROM DEPARTMENTS:

Town Hall: Clerk Suzie Cox reported that the Specific Purpose Tax Committee will be holding a meeting on February 25<sup>th</sup> at the Community Center at 6:00 p.m. There will be a meal catered for the attendees. Mary Keating Scott with George K. Bauman will be available to discuss calling, refunding or defeasance of the bonds. This will give the newly elected a chance to understand the bonds the communities are now paying as a result of the Specific Purpose Tax funding. The mayors and councils are invited and encouraged to attend.

Fire Department: No report

Police Department: Chief Knickerbocker reported that the dispatchers are now working on the new schedule that is once again a twelve hour shift, but with assurance that with the schedules allowing for 40 hour weeks there will be no overtime included.

Recreation Department: No report

Department of Public Works:

- Street Department: Department of Public Works Supervisor Chuck Bartlett reported that the street crew has been working on the Hot Pool Bridge decking, hauling fill for the ramps and abutments, doing equipment maintenance and preparing for the anticipated snow storms.
- Water & Sewer: The crew has been checking on possible water leaks, working on the Hot Pool Bridge, walk path and building handrails for the bridge.
- Weed and Pest: Chuck Bartlett reported that the Mosquito Grant is due March 6<sup>th</sup> and he was requesting permission to submit the Emergency Insect Management Grant application in the amount of \$40,000 with permission for the Mayor to sign. Mr. Bartlett indicated that last year's grant was for \$60,000 but because we have leftover chemicals this year's request was considerably lower.

Councilman Faust made a motion to approve the grant request with permission for the Mayor to sign. Councilwoman Welton seconded and the motion carried unanimously.

- Parks: Councilman Faust reported that he had been meeting with individuals that have been involved with the Tyler Pickett Park project including other private donors who are summer residents, and will be talking to the owner of the Saratoga Resort and Spa to discuss property boundary issues. Also, he has been looking at the possibility of fund raisers and talking with the chairman of the Community Center Foundation and discussing different options and ways to move forward with this project.

Lake: Chuck Bartlett indicated that he is still waiting for information to come in on the proposed well at the lake.

- Hot Pool: No report

River Project: Chuck Bartlett reported that the river committee will meet on February 18<sup>th</sup> at 1:00 p.m. to discuss funding and scheduling.

Master Plan Steering Committee: Mayor Glode reported that the committee met at 4:00 on February 11<sup>th</sup> and the committee discussed the RFQ and items that they would like to see in the project and addressed those items that may have to be removed from that list.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Mayor Glode discussed the request for approval of Amendment No. Three of the Agreement of Statewide Group Seal Coat project which will require permission for the Mayor to sign. This Request for Reimbursement for State Project SAA-11A is for \$3,432.60.

Clerk Cox explained that Amendment Three is to amend Article 1 of the Agreement which is for the WYDOT Statewide Group Sealcoat Project. WYDOT schedules these sealcoat projects on a statewide rotation basis about every four years. The project at the Saratoga Airport including engineering fees will cost \$3,814.00 of which the state will pay \$3,432.60 and the Town's portion for this project will be \$381.40.

Councilwoman Welton made a motion to approve Amendment Three of the Statewide Group Sealcoat project. Councilwoman Howe seconded and the motion carried unanimously.

Councilman Raymer made a motion to approve the submission of the Request for Reimbursement for State Project SAA-11A for \$3,432.60 with permission for the Mayor to sign. Councilman Faust seconded and the motion carried unanimously.

The next Airport Board meeting will be on March 11, 2015 at 1:00 p.m.

Community Center Joint Powers Board: Joe Elder, CEO of the Community Center reviewed the events planned for the community center including the Saratoga-Encampment-Rawlins Conservation District winter workshop on February 24<sup>th</sup> and 25<sup>th</sup> – a Specific Purpose Tax meeting

at 6:00 on February 25<sup>th</sup>; the 35<sup>th</sup> annual Chariot Races scheduled for March 7<sup>th</sup> and 8<sup>th</sup>; and later this summer on June 19<sup>th</sup> it will be Red Stiegel's Ride for the Brand Show.

Mr. Elder reported that the new website should be available within the next week and the mondo pad has been installed and is available for use. Additionally, the estimated cost for the gym floor has increased to \$86,000 because of the requirement to add a moisture barrier to the multipurpose room flooring. The anticipated date to begin construction on the floors is between May 4<sup>th</sup> and July 20<sup>th</sup> but it is expected that it will not take that long to complete once the project begins. A Knox Box has been installed on the gym which is the same as the one installed on the community center side and it allows the officers to access the center if there is an emergency.

The next meeting of the Community Center Joint Powers Board will be held Monday, March 9, 2015 at 4:00 p.m.

Water and Sewer Joint Powers Board: Richard Raymer addressed the council and reported that on February 10<sup>th</sup> the water and sewer joint powers board members, employees from the water department; six representatives from DEQ and other state agencies, Chuck Bartlett and Kent Smith, Craig Kopasz PMPC engineer, and new members of the council took a tour of the lagoon plant and the outfall project area. The tour was very educational and provided the participants with a mental understanding of the outfall project and the lagoons.

Councilman Raymer added that the new council members and the JPB members will take a tour of the well fields in April or May to get the new members familiar with the operations of the wells and transmission line.

Mayor Glode presented Ordinance 829; An Ordinance Amending In Part, Section 13.40.030, Subsection A. of The Town of Saratoga Municipal Code Defining "Single-Family Residential Unit" on third and final reading.

Councilwoman Welton made a motion to pass Ordinance 829 on third and final reading and Councilman Faust seconded the motion.

Mayor Glode asked for a discussion and Councilman Raymer stated that the joint powers board at their last meeting on February 11<sup>th</sup> voted four to two to recommend the council approves Ordinance No. 829 on third and final reading.

For clarification, Mayor Glode reported that to allow property owners to prepare for this increase, the ordinance will not go into effect until July 1, 2015. Following the discussion Mayor Glode called for the question and the motion carried unanimously.

Mayor Glode addressed the Professional Services Agreements from PMPC that was provided for the council to review. Craig Kopasz from PMPC explained that it is the same service agreement that has been signed by the council in the past with clarification of the change from PMPC to Engineering Associates and a change in the fee schedule.

Mayor Glode indicated that the council will review the agreement in comparison with the previous service agreement and then explained that there are two agreements, one for the water and sewer joint powers board and one for the town council to approve. The agreement is for five years and will cover any project that the town may have and with one covering any project for the water and sewer JPB. After discussion it was noted that the agreement will come back to the council at the next meeting.

In answer to a question about the outfall project, Mayor Glode stated that the project will begin on September 15<sup>th</sup> and hoping to be completed by January 15, 2016.

The next meeting of the Water and Sewer Joint Powers Board will be Wednesday, March 11, 2015 at 6:00 p.m.

Landfill Board: The next meeting will be Wednesday, March 4, 2015 at 7:00 p.m. in Saratoga.

Medical Board: Councilwoman Welton reported that the board had a meeting on February 11<sup>th</sup> and discussed the new hospice room at the nursing home adding that the Corbett Medical Board will be

helping to furnish the room and it will include room for family members and an exit that will make it easy for the family to support their loved one.

Planning Commission: Mayor Glode reported that the Planning Commission had received a Variance application from Robert Fluty dated December 8, 2014 for property at 116 Welton Drive; legal description Tract 8, Valley View Addition; with zoning of RD7200 and which indicated that the building will exceed the height maximum of 18' by 6' making the total height 24'.

It was noted that the Fluty's had been to two planning commission meetings, have obtained the proper signatures, all requirements of the application have been met and the application was approved by the Planning Commission to be passed on to the council for approval.

Councilman Faust made a motion to approve the Variance application from Robert Fluty dated December 8, 2014 for property at 116 Welton Drive; legal description Tract 8, Valley View Addition; with zoning of RD7200. Councilwoman Welton seconded the motion and the motion carried unanimously.

Planning Commission member Tom Knickerbocker noted that the Planning Commission By-Laws will be amended to allow the council representative to be a voting member of the board. This will be extended to include the current board position of Councilman Faust and he will have voting privileges as the council representative to the board.

Mayor Glode brought up an issue concerning a board appointment that had been made to appoint an individual to fill a vacancy made by a board member in 2013. The vacancy was with a remaining two and one-half year term; however, the appointment was made by a motion to appoint the individual to a one and one-half year term. Mayor Glode asked that the council consider approving the remainder of the term to complete the two and one-half year term which will expire at the end of 2015.

Councilwoman Welton made a motion to approve extending the term in question to the end of 2015. Councilwoman Howe seconded and the motion carried unanimously.

The next Planning Commission meeting will be March 10, 2015 at 5:30 p.m.

Recreation Commission: Recreation Director Lisa Burton reported that the board's meeting date has been changed to better accommodate some of the members. The meetings will now be the 3<sup>rd</sup> Wednesday rather than the 2<sup>nd</sup> Monday of each month at 5:00 p.m. in the Recreation Director's office at the Community Center Gymnasium.

The next meeting of the Recreation Commission will be Wednesday, February 18, 2015 at 5:00 p.m.

Community Garden Board: The next meeting of the Garden Board will be Monday February 23, 2015 at 6:00.

South Central Emergency Medical Services: No report.

Executive Session: Councilman Raymer made a motion to go into executive session at 6:35 p.m. to discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii) seconded by Councilwoman Welton the motion carried unanimously.

Councilman Faust made a motion to come out of executive session at 7:01 p.m. seconded by Councilwoman Welton and the motion carried unanimously.

Councilman Raymer made a motion to seal the minutes from the executive session seconded by Councilwoman Howe and the motion carried unanimously.

Mayor Glode noted no action was taken.

Business: Councilwoman Welton made a motion to approve the membership for the Saratoga/Platte Valley Chamber of Commerce as a Hometown Hero-Host in the amount of \$500.00. Councilman Faust seconded and the motion carried unanimously.

Councilman Faust added that in the spirit of working together more closely if there is a marketable improvement in the marketing of the Town the type of membership may be reconsidered next year.

Adjournment: Being no further business to come before the meeting, Councilman Raymer made a motion to adjourn at 7:04 pm. Councilman Faust seconded and the motion carried unanimously.

The next regular meeting of the Saratoga Town Council will be held on March 3, 2015 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

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Ed J. Glode, Mayor

ATTEST:

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Suzie Cox, Clerk