

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD MARCH 1, 2016, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Pro Tem Judy Welton called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilwoman Susan Howe and Councilman Richard Raymer. Mayor Ed Glode was absent from the meeting.

APPROVAL OF AGENDA: Councilwoman Howe made a motion to approve the agenda as presented. Councilman Raymer seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilwoman Howe made a motion to approve the minutes of the February 16, 2016 as presented. Councilman Raymer seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Treasurer Sammy Flohr read the following bills for approval: Accounts Payable: \$58,952.92; Payroll and FICA for 02/22/16 in the amount of \$60,603.40; and manual checks in the amount of \$51,945.29 for a total of \$171,501.61.

Councilman Faust made a motion to pay the bills in the amount of \$171,501.61. Councilman Raymer seconded and the motion carried.

CORRESPONDENCE: Mayor Pro Tem Welton read the annual membership letter received from the Saratoga Museum Board.

Councilman Raymer made a motion to renew the annual Business membership in the amount of \$80.00. Councilman Faust seconded and the motion carried unanimously.

ITEMS FROM THE PUBLIC: Madeline Weiss, reporter from the Saratoga Sun, introduced the new reporter, Max Miller, recently hired by the Saratoga Sun.

REPORTS FROM DEPARTMENTS

Town Hall: Mayor Pro Tem Welton read Resolution 2016-03 - A Resolution for financial assistance from the Wyoming Department of Transportation to help with the cost of cleaning and maintaining storm sewers, sweeping and washing all streets and highways and for snow removal from streets and highways within corporate limits. The Town of Saratoga receives two checks per year in the amount of approximately \$16,900.00 for this maintenance.

Councilman Faust made a motion to approve Resolution 2016-03 with permission for the Mayor to sign. Seconded by Councilwoman Howe the motion carried unanimously.

Councilman Faust read Ordinance #833, an Ordinance Amending Sections of the Saratoga Municipal Code to be Consistent with Section 18.06.190, as amended, regulating home occupations within the Town of Saratoga.

Councilman Raymer made a motion to pass Ordinance #833 on third and final reading, with permission for the Mayor to sign. Seconded by Councilwoman Howe the motion carried unanimously.

Fire Department: No report.

Police Department: Chief Knickerbocker reported that the street crews had installed the new Saratoga Forest Management signs and hopefully they will help to keep the trucks on the truck route. Chief Knickerbocker thanked the street crew for installing the signs.

Recreation Department: No report

Department of Public Works:

- Street Department: Jon Winter, Director of Public Works reported that the street crews were cleaning storm drains, cleaning up behind the old police department building, putting up new

saw mill and street signs, patching pot holes, blading 13th Street and cleaning up the sand bag piles. The crews were also performing routine maintenance on town equipment.

Director Winter added that there is an MSHA class scheduled for March 24th at the town hall and the county road crew has been invited to attend.

- Water & Sewer: Director Winter reported that the water/sewer crew has been cleaning tree roots from sewer lines between Bridge and Main at 9th Street, and clearing out the sewer lines on Rochester by removing a number of wipes that were plugging the lines. (*Please do not put shop towels and other wipes down the sewer as they cause blockage in the sewer mains*). The crews continue to inspect sewer lines with the camera system and jet rod and clean the lines as necessary.

Mr. Winter noted that the thirty day response to EPA on the three significant deficiencies from the 2015 Sanitary Survey report has been submitted with the following commitments:

- Inspecting and performing corrective actions on the air vents and hatch seals, if necessary, by the end of the six month corrective action period
 - Evaluate options on the bolted and leaking stand pipe by the end of the year
- Outfall Project: Director Winter stated that he had met with DEQ on February 19th in Cheyenne to discuss options for the outfall project. Mr. Winter noted that DEQ seemed optimistic that there is a chance that the sewer outfall dilution levels from 2003 to the current time may allow the town to be able to maintain the system as it currently is. It is possible that a modified draft permit might be issued for public comment in April.

It was reported to the council that the \$7.20 increase approved by Ordinance #828 and earmarked for the repayment of the CWSRF loan payment set to begin on July 1, 2015 had never been imposed. It was tabled until the cost of the project was determined and will continue to be set aside until a determination on the project is completed.

- Weed and Pest: Director Winter reported that he is working on the 2016 Mosquito Grant which is due by March 25th and he has submitted the 2015 annual report. Mr. Winter believes that the cost of pesticides will be lower this year because of the product remaining from last year.

David Worthington reported that he is coordinating with the County, Riverside and Encampment and will include Saratoga as he works with the new aerial sprayers for upcoming mosquito spraying program. Discussion continued on the amount of fogging that is being done and the need to fog every night or the need to cut down to fewer nights per week and not spraying around backyards that owners do not want fogged. No action was taken.

- Hot Pool: No report given.
- Good Times Park: No report given.
- River Project: Director of Public Works, Jon Winter reportedly met with the Army Corps of Engineers and Wyoming DEQ on February 19th to discuss removing the gravel around the HWY 130/230 Bridge. We will wait for further information on the Nation Wide #3 permit and public comment notice permit.

Sally Patton addressed the council with her concerns about the type of project being done to remove the gravel from the river. She worried that during the conceptual design process we used a different engineering firm than the one that Director Winter had indicated at the last council meeting. She wondered if that was the best direction for the town to take. Discussion followed but no action was taken.

- Master Plan Steering Committee: Director Winter and Chuck McVey have been reviewing some water and sewer infrastructure information and remapping where necessary.

The next meeting will be held on March 16, 2016 at the community center.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported that the last Airport Board meeting was cancelled for lack of a quorum. The board will discuss the airport leases at the next meeting and the Rehabilitation project is scheduled to begin March 28th and to be completed by April 26th.

The next meeting is scheduled for Thursday, March 10, 2016 at 5 p.m.

Community Center Joint Powers Board: The next meeting of the Community Center Joint Powers Board will be held Monday, March 14, 2016 at 4:30 p.m.

Water and Sewer Joint Powers Board: The next meeting of the Water and Sewer Joint Powers Board will be Wednesday, March 9, 2016 at 6:00 p.m.

Landfill Board: Council woman Howe reported that the meeting scheduled for Wednesday, March 2, 2016 at 7:00 p.m. in Encampment has been cancelled.

Medical Board: No report.

Planning Commission: Councilman Faust reported the board will discuss mobile vending at the next meeting and the board will be reviewing other ordinances as they apply to the Farmer's Market, mobile vending and other usages within retail business areas.

The next Planning Commission meeting will be March 8, 2016 at 5:30 p.m.

Recreation Commission: Councilman Faust reported that the board discussed taking particular events and finding ways to make them better. Utah Jazz is one of those programs that they are going to review and discuss ways to make improvements to the program.

The next meeting of the Recreation Commission will be Wednesday, March 16, 2016 at 5:00 p.m.

Community Garden Board: Glee Johnson reported that the grant agreement has been returned with all signatures and the board is still looking for suitable locations for their gardens and they will go to the job fair to seek interest in helpers for the gardens this summer.

The next meeting of the Community Garden Board will be Monday, March 14, 2016 at 5:30 p.m. at the Saratoga Town Hall.

South Central Emergency Medical Services: No report given.

Adjournment: Being no further business to come before the meeting, Councilman Faust made a motion to adjourn at 7:00 p.m. Councilwoman Howe seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on March 15, 2016 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Mayor Pro Tem Judy Welton

ATTEST:

Suzie Cox