

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL  
HELD NOVEMBER 17, 2015, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE  
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilwoman Judy Welton, Councilwoman Susan Howe, and Councilman Richard Raymer.

APPROVAL OF AGENDA: Councilwoman Welton made a motion to approve the agenda as presented. Councilman Faust seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes as presented. Councilwoman Welton seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Treasurer Sammy Flohr read the following bills for approval: Accounts Payable: \$207,311.75; Payroll and FICA for 11/16/15 in the amount of \$58,957.23; and manual checks in the amount of \$403.39 for a total of \$266,672.37. It was noted that there was a Shively Hardware bill in the amount of \$3,435.02.

Councilman Raymer made a motion to pay the bills in the amount of \$266,672.37. Councilwoman Howe seconded and the motion carried. Mayor Glode declared a conflict and abstained.

Mayor Glode explained that there was an annual SLIB payment for the Carbon County Impact Joint Powers Board for the water well and transmission line in the amount of \$108,676.97 included in the bills.

ITEMS FROM THE PUBLIC: Kim Hytrek, Saratoga Representative to the Carbon County Visitor's Council, addressed the council and attendees reviewing the CCVC Mission Statement and the following: Wyoming Road Trip which brought many new tourists through Carbon County collecting the stickers which were made possible through a grant application submitted by Stacy Crimmins and the Platte Valley Chamber of Commerce; the Forever West project; this year celebrated the 125 Year of Wyoming Statehood and 100 years for Yellowstone Park. It was noted that this has been a record year for the lodging tax and puts the Visitor's Council way ahead of their projects for this year.

Ms. Hytrek thanked Mayor Glode for the letter of support on behalf of the council, supporting the grant application to the Wyoming Business Council to re-appropriate the historic Wyoming State Pen Guard's Quarters, to be used as a Visitor's Center and administrative office space for the Carbon County Visitors' Council and an entrepreneurial type business.

#### REPORTS FROM DEPARTMENTS

Town Hall: Mayor Glode Read Resolution 2015-06, a resolution supporting the Carbon County Multi-Hazard Mitigation Plan which requires approval by resolution with permission for the Mayor to sign.

Councilman Faust made a motion to approve the Resolution 2015-06 - Carbon County Multi-Hazard Mitigation Plan with permission for the Mayor to sign. Councilman Raymer seconded and the motion carried unanimously.

Mayor Glode reminded the council that there will be a public hearing on the Liquor Licenses renewals at 5:30 p.m. on December 1, 2015.

Mayor Glode indicated that there would be a Carry-In Lunch for the Employees on December 18<sup>th</sup> and the council is invited to attend.

Fire Department: No report.

Police Department: Mayor Glode reported that the council acted upon a miscommunication at the last meeting between the Mayor and the Chief of Police on a resignation that was not a resignation. Therefore, at this time Thomas Knickerbocker continues as the Police Chief.

Chief Knickerbocker reported that he has been working with Gary Irvin from Saratoga Forest Management and Kent Smith to get new larger signs to replace the sawmill signs to keep the trucks on the truck route. The new signs will identify Saratoga Forest Management and be much larger than the existing signs. The signs will be placed at the corner of Chatterton on the north end of the Highway Bridge and should be more visible for the truck drivers. The new signs will be purchased by Saratoga Forest Management and have been approved by WYDOT.

Recreation Department: Recreation Director Burton requested permission to purchase two new exercise bikes for the spinning classes at a cost of \$3,555.00. Payment of \$1777.50, or one-half of the total cost, will need to be paid when ordering and the remaining balance will be required upon shipping.

Councilman Faust made a motion to allow Director Burton to order two new spinning bikes at a cost of \$3555.00. Councilman Raymer seconded and the motion carried unanimously.

Ms. Burton reported on upcoming events planned at the Recreation facility including Glow-In-The-Dark volleyball to be held on Friday, November 20, 2015 for grades 6 – 12 beginning at 6:00 p.m.; and Ladies Night Out beginning at 6:30 on December 3, 2015 at the Community Center Gym.

Department of Public Works:

- Street Department: Director of Public Works, Jon Winter, reported the Streets Department has been working on preparing for snow plowing; removing beaver dams whenever possible to keep the low water crossings free for fire protection; making upgrades to the public restrooms at the downtown parking lot in an attempt to be able to keep them open through the winter; and performing general maintenance.

Water & Sewer: Director of Public Works, Jon Winter, reported that the crew has been taking monthly samples; and completed installing the new sewer camera system in the trailer.

Director Winter reported there was another voltage spike at the well fields that caused four out of five of the VFD's to trip out and destroyed the one VFD on the well that was pumping. Mr. Winter reported he had met with Chuck McVey, Joe Parrie from CP&L and Bill Walters to discuss ways to identify problems and to prevent future voltage spikes from damaging the VFD's. Following the meeting, CP&L dropped the voltage going to the wells in an attempt to help protect the system. The group discussed other options including a single stage protection that might minimize future damage to the system. W G Dale will be contacted to check on the well that was compromised during the last power surge.

Mr. Winter addressed the Outfall Project and explained that the FONSI report will be published in the paper beginning this week and following that the final plans and specs will be developed and the project will be ready to go out for bid.

- Weed and Pest: No report given.
- Hot Pool: Director Winter reported that they would continue to evaluate the existing radiant heating system to see if a larger heat exchanger might not be necessary to get the system back up and functional.

Mr. Winter indicated that they had received test product samples for the bathroom and deck areas to see if the product would be effective in providing a non-slip surface in those areas.

- Good Times Park: Mr. Winter reported that the street crew is installing sprinkler lines for the irrigation system and have completed installation of one lateral sprinkler line at Good Times Park;
- River Project: Director Winter reported that Dr. Brad Carr was in Saratoga on November 6<sup>th</sup> to perform a number of GPR profiles on the river through town. He completed three profiles with three different antennae south of the hot pools and six profiles on Veteran's Island. After taking the data back to Laramie with him for review Dr. Carr provided a letter indicating that the GPR technology would not be an effective tool for our needs. He suggested that seismic technology might be more effective in identifying the top of the bedrock.
- Master Plan Steering Committee: Bobbe Fitzhugh and Kathy Patceg consultants and Sarah Hutchins from Community Builders, Inc. [CBI] addressed the council and noted that they are here for the meeting to be held on November 18<sup>th</sup> at the Community Center. They wanted to attend the council meeting to give the full council an update on the Master Plan or answer any questions that anyone might have.

Ms. Fitzhugh reviewed some of the results of the 1<sup>st</sup> survey that was provided for the council which included flood protection, better river access, river restoration and beautification, land use, housing, cleaning up junk and debris on both public and private property, and enforcement of the nuisance codes.

Consultant Fitzhugh indicated that the results of the 2<sup>nd</sup> survey would be drafted for the meeting on Wednesday which will include healthcare, education, economic development, and infrastructure. The results will be reviewed by the Steering Committee and the discussed at the following public meeting at 4 o'clock.

#### REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported that the Airport meeting was changed to Wednesday, November 12, 2015 at 5:00 p.m., however the meeting was not properly advertised and therefore no action could be taken. The board discussed what can and cannot be stored in the hangers and changes that may be coming that will change the FAA requirements for hanger storage.

The Board discussed changing the meeting date and time which will be from the second Wednesday at 1 o'clock p.m. to the second Thursday at 5 o'clock p.m.

Community Center Joint Powers Board: Councilwoman Welton reported that the annual letters have gone out.

The next meeting of the Community Center Joint Powers Board will be held Monday, December 14, 2015 at 4:30 p.m.

Water and Sewer Joint Powers Board: Jon Winter reported that the JPB discussed the outfall project and board member Craig Kopaz is drafting an ordinance that will address an increase in tap fees that the JPB has been discussing.

The next meeting of the Water and Sewer Joint Powers Board will be held Thursday, December 9, 2015 at 6:00 p.m.

Landfill Board: Councilwoman Howe reported that the next meeting will be Wednesday, December 2, 2015 at 7:00 p.m. in Saratoga.

Medical Board: No report.

Planning Commission: Councilman Faust reported that the Planning Commission has been working on Ordinance No. 832 (Home Occupations) to have it ready for the second reading. The Planning Commission will also address those ordinances that will be affected by the passing of Ordinance #832. Ordinance #832 and the corresponding ordinance changes will be sent to the town attorney for his review. Additional discussion was held on residences in retail business zoning areas.

The next Planning Commission meeting will be December 8, 2015 at 5:30 p.m.

Recreation Commission: The next meeting of the Recreation Commission will be Wednesday, November 18, 2015 at 5:00 p.m. if a quorum is available.

Community Garden Board: The next meeting of the Community Garden Board will be Monday, December 14, 2015 at 5:30 p.m. at the Saratoga Town Hall.

South Central Emergency Medical Services: Mayor Glode reported that the council, at the last council meeting, had reviewed and approved the First Amendment to the Joint Agreement Between the Town of Elk Mountain, Wyoming, The Town of Medicine Bow, Wyoming, The Town of Saratoga, Wyoming, The Town of Riverside, Wyoming, The Town of Encampment, Wyoming, and Carbon County, Wyoming creating the South Central Wyoming Emergency Medical Services Joint Powers Board Agreement.

Mayor Glode noted that all participating municipalities had approved the agreement except Medicine Bow and Elk Mountain. Elk Mountain is expected to approve the agreement at their next meeting.

Mayor Glode stated that unless the council had objections, the decision that they had made to approve the agreement would stand. No objections were noted.

Adjournment: Being no further business to come before the meeting, Councilman Faust made a motion to adjourn at 7:03 p.m. Councilman Raymer seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on December 1, 2015 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

---

Ed J. Glode, Mayor

ATTEST:

---

Suzie Cox