

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD NOVEMBER 3, 2015, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilwoman Judy Welton, and Councilman Richard Raymer. Councilwoman Susan Howe was absent from the meeting.

APPROVAL OF AGENDA: Councilwoman Welton made a motion to approve the agenda as presented. Councilman Faust seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes as presented. Councilwoman Welton seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Treasurer Sammy Flohr read the following bills for approval: Accounts Payable: \$109,486.36; Payroll and FICA for 11/3/15 in the amount of \$57,914.23; and manual checks in the amount of \$49,509.07 for a total of \$216,909.66.

Councilman Faust made a motion to pay the Aspen Portable Toilets bill in the amount of \$965.00. Councilwoman Welton seconded and the motion carried. Councilman Raymer declared a conflict and abstained.

Councilman Faust made a motion to pay the remainder of the bills in the amount of \$215,944.66. Councilwoman Welton seconded and the motion carried.

CORRESPONDENCE: Mayor Glode reported that the council had received a letter from Barb Beck with an attached RESOLUTION #2015-06; the Adoption Resolution for the Carbon County Multi-Hazard Mitigation Plan. The plan had been reviewed by the Wyoming Office of Homeland Security and FEMA and was found to meet all requirements. The plan will be accepted by FEMA once local jurisdictions have adopted it through this resolution.

Mayor Glode read RESOLUTION #2015-06 and Councilwoman Welton made a motion to approve the Carbon County Multi-Hazard Mitigation Plan, Councilman Raymer seconded with permission for the Mayor to sign. Discussion followed and Councilman Faust asked for additional time to review the plan.

Following the discussion on Resolution #2015-06 the council tabled a decision until the council had additional time to review the Plan.

ITEMS FROM THE PUBLIC: None

REPORTS FROM DEPARTMENTS

Town Hall: Clerk Suzie Cox addressed the council and reported that in their packets was Memo from the WAM office requesting designation of a voting delegate for the Winter Workshop in Cheyenne in February. They are asking that the voting delegate form be returned prior to January 15th allowing the council time to consider if they are interested in going to the workshop

Clerk Cox requested council appointment of a Public Defender for the Municipal Court. Clerk Cox had included a letter of interest submitted by Phillip Wulf of MacPherson, Kelly and Thompson, LLC in the council packets.

Councilman Faust made a motion to appoint Phillip Wulf as a Public Defender for the Municipal Court. Councilwoman Welton seconded and the motion carried unanimously.

Fire Department: No report.

Police Department: Mayor Glode read a letter noting the resignation of Thomas Knickerbocker as Police Chief, effective immediately.

Councilman Faust made a motion to accept the resignation of Thomas Knickerbocker as Police Chief, effective immediately. Councilwoman Welton seconded and the motion carried unanimously.

Recreation Department: Recreation Director Burton reported that there were approximately seventy in attendance at the movie night on October 29th following the Halloween Walk.

Ms. Burton also reported that fifty-one children Kindergarten through 12th grade were auditioning for Missoula Children's Theatre beginning Monday through Thursday with performances of the Jungle Book at 6:30 p.m. on Friday and 2:00 p.m. on Saturday.

Department of Public Works:

- Street Department: Director of Public Works, Jon Winter, reported the Streets Department has a new pickup mounted snow plow and sander installed in preparation for winter weather; and are cleaning up the shop; the crew has knocked down trees at Veteran's Island that are being destroyed by beaver and are creating a safety concern; looking at drainage issues at the Pharmacy to see if grading or sloping might ease the problem or if installing rain gutters will be a better solution; hauling larger rip rap rock to Veteran's Island Annex for future river bank stabilization; and have been assisting the water crew with various water line projects.

Water & Sewer: Director of Public Works, Jon Winter, stated that as reported at the last council meeting, he had received a quote from Precision Electronics to repair the VFDs at cost of \$1,390 each or seven for \$9,730.00. There are seven damaged VFDs and currently only one for a back up. He was requesting permission to have two VFDs repaired at a time, as funding allows, if we have additional electrical issues and lose any more VFDs we will be able to at least replace enough to keep the wells running as needed.

Councilman Faust made a motion to allow the Director to send in two VFDs at a time to be repaired as funding allows. Councilwoman Welton seconded and the motion carried unanimously.

Director Winter reported the Water Department crew completed the Ricci waterline vault replacement and upgraded the line with a 2" service line from the 6" main to the vault; the sewer camera was delivered, the enclosed trailer was picked up and the crew has been retrofitting the trailer for the sewer camera system; Timberline services performed a backup of the SCADA network; and the crews repaired a 4" water main leak on Rangeview Avenue.

Mr. Winter addressed the Outfall Project confirming the letter from the army corps (ACOE) noting that the work can be completed under a nationwide permit and a water quality certification must be accepted by DEQ. This information has been forwarded to Kevin Frank with the revolving fund group which was required before we could go through the FONSI (Finding of No Significant Impact) publication process. To complete the FONSI there will be a thirty day publication process and then the final plans and specs will be developed and the project will be ready to go out for bid. The river was surveyed at the proposed location of the diffuser pipe and that information has been sent to DEQ as requested.

- Weed and Pest: No report given.
- Hot Pool: Director Winter reported that the wooden benches and the fence around the not-so-hot pool have been resealed and they are evaluating some non-slick treatments for the dressing rooms and some of the surfaces around the pool to minimize complaints about the surfaces being slick. Also looking at evaluating the existing radiant heating system to see if a larger heat exchanger might not be necessary to get the system back up and functional.
- Good Times Park: Mr. Winter reported that two to three inches of top soil has been put in and we have the material for the installation of the sprinkler system which the crew will be working on in hopes of being able to get the seeding done this fall.
- River Project: Director Winter went on a site tour of the Ryan Ranch restoration project, the Encampment Head Gate restoration project and the Upper Encampment River with Mayor Glode, Joe Parsons, Jeff Streeter, Bill Patton and Jim O'Riley. The projects were impressive and provided the group with some examples of techniques that could be considered during future restoration planning.

Dr. Brad Carr is scheduled to be in Saratoga on November 6th to perform a number of GPR profiles on the river through town. Hopefully the GPR will identify the depth to rock bed perpendicular to flow which will allow them to profile some of the thermal occurrences in and around the hot pool area.

- Master Plan Steering Committee: DPW Director Jon Winter reported a meeting was held Wednesday, October 21, 2015 and the primary discussion items were from the survey that was handed out October 19th. Approximately one hundred thirty-seven surveys were returned and many of the comments focused on the river, flooding, river restoration, and the cleanup of the town and the town's appearance. The group discussed the need to do another survey with different topics but no decision was made and no action was taken. The next meeting will be held on November 18, at the Platte Valley Community Center.

The discussion on the master plan continued and it was noted that they will be interviewing all members of the Council.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported that the Airport meeting was changed to Wednesday, November 12, 2015 at 5:00 p.m. The meeting time and date may change in an attempt to be able to get a quorum for the meetings.

The Board will discuss changing the meeting date and time, the hanger inspections and clarification from FAA on what is permitted to be stored in the hangers, and the upcoming taxiway/taxilane project.

Community Center Joint Powers Board: The next meeting of the Community Center Joint Powers Board will be held Monday, November 9, 2015 at 4:30 p.m.

Water and Sewer Joint Powers Board: Jon Winter reported the next meeting of the Water and Sewer Joint Powers Board will be held Thursday, November 12, 2015 at 6:00 p.m.

Landfill Board: The next meeting will be Wednesday, December 2, 2015 at 7:00 p.m. in Saratoga.

Medical Board: No report.

Planning Commission: Mayor Glode read Ordinance 831, an ordinance amending Section 18.42.030 of the Saratoga Municipal Code to establish a procedure for obtaining a deviation from fence and wall restrictions, on third and final reading.

Councilman Faust made a motion to approve Ordinance 831 on third and final reading. Councilman Raymer seconded with permission for the Mayor to sign and the motion carried unanimously.

The next Planning Commission meeting will be November 10, 2015 at 5:30 p.m.

Recreation Commission: The next meeting of the Recreation Commission will be Wednesday, November 18, 2015 at 5:00 p.m.

Community Garden Board: The next meeting of the Community Garden Board will be Monday, November 9th, 2015 at 5:45 p.m. at the Saratoga Town Hall.

South Central Emergency Medical Services: Mayor Glode reported that the council, at the last council meeting, had reviewed and approved the First Amendment to the Joint Agreement Between the Town of Elk Mountain, Wyoming, The Town of Medicine Bow, Wyoming, The Town of Saratoga, Wyoming, The Town of Riverside, Wyoming, The Town of Encampment, Wyoming, and Carbon County, Wyoming creating the South Central Wyoming Emergency Medical Services Joint Powers Board Agreement.

However, Medicine Bow had additional concerns and an additional draft had been received and each participating municipality had been asked to reconsider the Amendment with the concerns noted by Medicine Bow. The council took no action but will review the proposed changes before the next meeting.

Adjournment: Being no further business to come before the meeting, Councilman Raymer made a motion to adjourn at 6:36 p.m. Councilwoman Welton seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on November 17, 2015 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J. Glode, Mayor

ATTEST:

Suzie Cox