

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL
HELD OCTOBER 06, 2015, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilwoman Judy Welton , Councilwoman Susan Howe and Councilman Richard Raymer.

APPROVAL OF AGENDA: Councilwoman Welton made a motion to approve the agenda as presented. Councilwoman Howe seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes as presented. Councilman Faust seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Treasurer Flohr read the following bills for approval: Accounts Payable: \$79,276.77; Payroll and FICA for 9/22/15 in the amount of \$64,406.13; Payroll and FICA for 10/5/15 in the amount of \$54,612.98; and manual checks in the amount of \$50,024.34 for a total of \$248,320.22.

Councilwoman Welton made a motion to pay the Platte Valley Medical Clinic and Raymer Construction bills in the amount of \$842.64. Councilman Faust seconded and the motion carried. Councilman Raymer abstained.

Councilwoman Howe made a motion to pay the remainder of the bills in the amount of \$247,477.58. Councilman Raymer seconded and the motion carried unanimously.

CORRESPONDENCE: None

ITEMS FROM THE PUBLIC:

Richard Hodges inquired as to how the income generated by the increased number of traffic fines is going to be used and suggested it be used to finish Tyler Pickett Park.

Leon Hetherington commented on the letter he sent to the Town of Saratoga addressing, in his opinion, the "town deer problem". Mr. Hetherington suggested that instead of passing a "fence ordinance" that the council pass an ordinance prohibiting people from feeding deer and that the town work through the Wyoming Game and Fish and harvest all the deer in town. Mr. Hetherington also stated that allowing homeowners to build fences that are not uniform will decrease the property values for everyone.

Mayor Glode reported that he had been in contact with Saratoga Game Warden, Biff Burton, regarding the deer issue.

REPORTS FROM DEPARTMENTS

Town Hall: Councilman Faust commented that the lack of daycare in Saratoga is a serious problem and parents of pre-schoolers face a real challenge to find someone to watch their kids so they can join the workforce.

Sarah Chatfield also added that there is a definite need for child care in Saratoga.

Councilman Faust recommended forming a small committee to identify the exact problem and look for a solution, including private and public funding options.

Fire Department: No report.

Police Department: Mayor Glode reported that they are looking at the police department vehicles and looking at options to replace the current fleet.

Recreation Department: Recreation Director Burton reported that there are some new classes being offered at the gym for fall and that the Recreation Department will be showing a Halloween Movie on October 29th at 5:30 p.m. following the Halloween Walk.

Director Burton also reported that there are floor dedication ceremonies scheduled for 2:30 p.m. and 6:30 p.m. on October 7th. The event scheduled at 2:30 p.m. will involve the students at SMHS and the 6:30 p.m. ceremony will be part of the Chamber Social scheduled at the gym. The floor at the PVCC gym was replaced in May with money acquired from numerous donors and is being dedicated to Kirsten Campbell. The public is invited to both dedications.

Department of Public Works:

- Street Department : Director of Public Works, Jon Winter, reported the Streets Department employees removed the boat dock at the lake, cleaned the heat exchangers for the sidewalks downtown; winterized sprinkler systems at the parks; completed fall maintenance at the swimming pool; installed a gate across the low water crossing on Veterans Island; performed vehicle maintenance; repaired the guard rail at the public library and installed steps and hand rails at Good Times Park.

Director Winter requested permission to purchase a snow plow for a pickup for \$7,001 installed and a tailgate sander with remote control for \$2,080 installed. Mr. Winter stated that purchasing another snow plow for a pickup will free up the big plows for use on the streets and bigger areas; and using the tailgate sander which, installs by way of a receiver hitch, will allow sanding in neighborhoods with steep streets and areas where the big trucks cannot operate. Both pieces of equipment will increase the efficiency in removing snow.

Councilman Faust made a motion to allow Director Winter to purchase a snow plow for a pickup for \$7,001 installed and a tailgate sander with remote control for \$2,080 installed. Councilwoman Welton seconded and the motion carried unanimously.

- Water & Sewer: Director of Public Works, Jon Winter, reported the Water Department employees shut water off at the parks prior to the systems being winterized, completed daily routine monitoring at the well field and lagoons; finished compliance monitoring and completed multiple line repairs and locates. Director Winter also reported that 5 employees attended the pipeline safety class in Rawlins on October 5th.

Director Winter requested permission to purchase a used Aries portable sewer camera unit in the amount of \$38,576. The package includes a Pathfinder tractor, camera, control unit, portable reel with approximately 900 feet of cable, locator receiver and carrying case and manhole guide. Mr. Winter indicated that the system would increase the efficiency of the public works department by reducing time spent locating existing service lines and taps and can be used to inspect and evaluate line/pipe conditions and locate blocked areas. In addition, it would eliminate the need to rent similar equipment to evaluate lines, which in the past has cost the town \$7,500 per week.

Councilwoman Welton made a motion to allow Public Works Director, Jon Winter, to purchase a used Aries portable sewer camera unit package which includes a Pathfinder tractor, camera, control unit, portable reel with approximately 900 feet of cable, locator receiver and carrying case and manhole guide for \$38,576. Councilman Faust seconded and the motion carried unanimously.

Mayor Glode reported that there is money available in the water and sewer funds and will not come from the general fund.

Director Winter requested permission to hire Keith Harvey as a water department employee. Mr. Harvey has been interviewed and references checked. Mr. Harvey has extensive mechanical experience and will be an asset to the public works department.

Councilman Faust made a motion to allow Director Winter to hire Keith Harvey for the water department. Councilman Raymer seconded and the motion carried unanimously.

- Weed and Pest: No report given.
- Hot Pool: Director Winter reported that steps and handrails have been installed by the hot pool building to make access from the upper parking area easier.

He also reported that one bid had been received to install top soil, the sprinkler system and sod at Good Times Park and they are currently seeking other bids for the project.

- River Project: Director of Public Works, Jon Winter, reported that representatives from University of Wyoming will use ground penetrating radar on Monday, October 26th.

- Master Plan Steering Committee: Mayor Glode reported that the committee is seeking input by way of a survey. The link to the survey, which was designed by CBI, is located on the Chamber of Commerce website and the deadline to participate is Friday, October 9th.

Committee Chairman, Stacy Crimmins, reported that Kasey Westring had joined the committee and the next meeting will be held at 4 p.m. on Wednesday, October 21st at the Platte Valley Community Center and the survey results will be reviewed at that time.

REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Milo Hunter, a Boy Scout working to complete his Eagle Scout project, requested permission to install a sign at the airport, indicating that all requirements have been met with the Wyoming Department of Transportation.

Councilman Raymer made a motion to allow Milo Hunter to proceed with the installation of the sign and to allow the Mayor to sign the Landscaping Agreement with the Wyoming Department of Transportation. Councilwoman Howe seconded and the motion carried unanimously.

An agreement for the taxiway/taxilane project was discussed. The agreement allows for 20 working days from start to finish and will allow for one lane to be open at all times.

Councilwoman Welton made a motion to approve the agreement for the taxiway/taxilane project and allow the Mayor to sign. Councilman Faust seconded and the motion carried unanimously.

The next Airport Board meeting will be on October 14, 2015 at 1:00 p.m.

Community Center Joint Powers Board: Platte Valley Community Center Executive Director Joe Elder reported that the fundraiser held on September 19th was well attended and very successful, raising \$95,250 to be used to update and remodel the restrooms in the entryway of the gym. Depending on the cost estimates received, the project and fundraising may extend over two years.

Councilwoman Welton commended Mr. Elder and the fundraising committee for a well organized event.

Executive Director Elder also reported on the gym dedication ceremonies, stating that the dedications would highlight the partnerships between Carbon County School District #2, PVCC and the Town of Saratoga.

Saratoga/Platte Valley Chamber of Commerce Director Stacy Crimmins reported on upcoming events for the chamber, including the chamber board meeting on October 7th at noon; Halloween Walk on October 29th from 3:30 - 5 p.m.; Festival of Trees on December 4th and Christmas Parade December 5th.

The next meeting of the Community Center Joint Powers Board will be held Monday, October 12, 2015 at 4:30 p.m.

Water and Sewer Joint Powers Board: Councilman Raymer reported that the board will be reviewing tap fees at the next meeting and will consider raising fees to a breakeven point.

The next meeting of the Water and Sewer Joint Powers Board will be Wednesday, October 14, 2015 at 6:00 p.m.

Landfill Board: The next meeting will be Wednesday, October 7, 2015 at 7:00 p.m. in Saratoga.

Medical Board: No report.

Planning Commission: Mayor Glode read Ordinance 831, an ordinance amending Section 18.42.030 of the Saratoga Municipal Code to establish a procedure for obtaining a deviation from fence and wall restrictions and to provide an effective date.

Discussion ensued. Councilman Faust explained that existing fences would be grandfathered in.

Councilman Faust made a motion to approve Ordinance 831 on first reading. Councilwoman Welton seconded and the motion carried unanimously.

Mayor Glode read Ordinance 832, an ordinance amending Section 18.06.190 of the Saratoga Municipal Code to expand the number of home occupations permitted within the town; to provide a procedure for permitting of non-listed home occupations; and to provide an effective date.

Discussion ensued, with audience members asking for a definition of nursery school versus day care or preschool.

Councilman Faust made a motion to approve Ordinance 832 on first reading. Councilwoman Welton seconded and the motion carried unanimously.

The next Planning Commission meeting will be October 13, 2015 at 5:30 p.m.

Recreation Commission: The next meeting of the Recreation Commission will be Wednesday, October 21, 2015 at 5:00 p.m.

Community Garden Board: A letter of interest was received from David Worthington.

Councilman Faust made a motion to appoint David Worthington to the Community Garden Board. Councilman Raymer seconded and the motion carried.

Mayor Glode requested that the Garden Board provide a complete list of board members to town hall.

The next meeting of the Community Garden Board will be Monday, October 12, 2015 at 5:30 p.m.

South Central Emergency Medical Services:

Mayor Glode reported that there was a special meeting held in Elk Mountain on September 22nd and now Hanna will sign the new MOU and be part of the board.

Business: Richard Hodges reported that another trailer was shipped and approximately 84 tons of materials has been shipped to date.

Adjournment: Being no further business to come before the meeting, Councilman Faust made a motion to adjourn at 7:53 p.m. Councilwoman Welton seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on October 20, 2015 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

Ed J. Glode, Mayor

ATTEST:

Lisa G. Burton