

MINUTES OF A REGULAR MEETING OF THE SARATOGA TOWN COUNCIL  
HELD SEPTEMBER 1, 2015, AT 6:00 P.M. IN THE COUNCIL CHAMBERS OF THE  
SARATOGA TOWN HALL

Mayor Ed Glode called the meeting to order at 6:00 p.m.

Members present were Councilman Will Faust, Councilwoman Judy Welton, Councilwoman Susan Howe and Councilman Richard Raymer.

APPROVAL OF AGENDA: Councilwoman Welton made a motion to approve the agenda as presented. Councilman Raymer seconded and the motion carried unanimously.

APPROVAL OF THE MINUTES: Councilman Raymer made a motion to approve the minutes of the August 18, 2015 meeting. Councilman Faust seconded and the motion carried unanimously.

APPROVAL OF THE BILLS: Councilwoman Welton read the following bills for approval: Accounts Payable: \$71,851.63; Payroll and FICA for 8/25/15 in the amount of \$64,515.47 and manual checks for August Liabilities in the amount of \$49,455.08 for a total of \$185,822.18.

Councilwoman Howe made a motion to pay the Aspen Portable Toilets bill in the amount of \$1,320.00. Councilman Faust seconded and the motion carried. Councilman Raymer stated a conflict and abstained.

Councilman Raymer made a motion to pay the remaining bills in the amount of \$184,502.18. Councilwoman Welton seconded and the motion carried.

ITEMS FROM THE PUBLIC: Gary Widemshek addressed the council concerning the truck traffic on Bridge Avenue and specifically the ones crossing the Bridge Street Bridge most of them going to the saw mill. He stated that he has expressed his concern about the lack of enforcement that seems to allow the trucks to be off the truck route. In the absence of Chief Knickerbocker a discussion followed and Captain Rob Bifano assured the council that he would be visiting with Chief Knickerbocker about additional police coverage on the truck routes.

Additional concerns were raised about the increase in drivers speeding in other areas of the community and Captain Bifano noted that those concerns will be added to his list of issues to take to Chief Knickerbocker.

REPORTS FROM DEPARTMENTS:

Town Hall: Clerk Suzie Cox reported that the auditors completed the audit Wednesday morning. It was completed in two and one-half days and the auditors were very pleased that everything was in order with only minor deficiencies, most of which were found and corrected during the audit. The audit report will be forth coming in the next few weeks.

Fire Department: No report.

Police Department: Captain Bifano addressed the council on behalf of Chief Knickerbocker and requested 1) permission to hire KayCee Alameda as a part-time dispatcher; and 2) permission to hire Jerry Black as a part time officer.

Captain Bifano explained that Ms. Alameda had worked as a dispatcher for the Town of Saratoga in the past and as such, would only need to take a five day training course with a cost of salary and travel.

Councilman Faust made a motion to allow Chief Knickerbocker to hire KayCee Alameda as a part time dispatcher. Councilman Raymer seconded and the motion carried unanimously.

Captain Bifano stated that Cody Keller declined the part time position and Chief Knickerbocker was asking for permission to hire Jerry Black. Mr. Black will have to attend the academy for training but will have two years to complete training for certification.

Councilwoman Welton made a motion to allow Chief Knickerbocker to hire Jerry Black as a part time police officer. Councilwoman Howe seconded and the motion carried unanimously.

Recreation Department: Recreation Director Lisa Burton reported that the pool would be hosting the high school PE classes and the elementary children for swimming this week. The pool will remain open on Saturday and Sunday and Monday for Labor Day. Water aerobics will continue through September 11<sup>th</sup> and then the pool will close for the season.

Ms. Burton reported that the town was awarded the full requested amount of \$28,825.00 for the Motor Boat Grant. The Lake Improvement Grant project will run from October 2015 to May 2016.

Assistant Clerk Treasurer Johnathon Moore reported that for the season the town has collected \$19,000.00 with \$8,300 of that amount being collected in August. This has been the best season we have had in the last three years.

Department of Public Works:

- Street Department: Councilman Raymer reported that the crews have repaired a plugged culvert and are putting costs together for sod and sprinklers and top soil for Good Times Park. The crew has been painting curbs and restriping the streets.

Additionally, the Wyoming Department of Ag was in to do an inspection on chemicals and pesticides and no violations were noted.

There have been issues with motorcycles on the walk paths and bridges between the hot pool and Veteran's Island. Signs prohibiting motorized vehicles on the bridges and walk path areas have been ordered and will be installed as soon as they are received.

- Water & Sewer: Councilman Raymer reported that the crew will be installing manholes in problem areas on the west hill and will video some of those areas as necessary. They will be installing a vault and meter on property on the east side.
- Weed and Pest: Councilman Raymer stated that the fogging equipment has been put away for the season.
- Parks: Recreation Director Burton presented Mayor Glode with a check from the Legacy Foundation in the amount of \$10,000.00 to assist the town with improvements at Good Times Park. The foundation is helping with the cost of landscaping and other improvements at the park. Mayor Glode and the Council expressed their appreciation to the Legacy Foundation for their generous donation. It was noted that as part of the Legacy Foundation's mission statement they are to work on community beautification projects. The Legacy Foundation, as part of their fund raisers will be sponsoring a golf tournament at the Old Baldy Club on September 26<sup>th</sup> with the proceeds going to college scholarships and community projects.

Mayor Glode presented a Community Project Designation Form from Wyoming Community Gas requesting the council designate this year's distribution in the amount of \$3,233.53 and return the form to them by September 15<sup>th</sup>. Mayor Glode would like to see the distribution used for the Good Times Park Beautification project. Last year's distribution was \$2,353.24 and was used to help with the hot pool bridge and walk path.

Councilman Raymer made a motion to use the Wyoming Community Gas distribution in the amount of \$3,233.53 for the Good Times Park Beautification project. Councilwoman Welton seconded and the motion carried unanimously.

Additional improvements to the hot pool area were discussed and Councilwoman Welton added that she would like to see nice trash receptacles in the downtown area to replace the barrels that are currently being used.

- Lake: Lake Improvement project was covered under the Recreation Department report.
- Hot Pool: No report
- River Project: Mayor Glode reported that interns from the University of Wyoming will continue to work with Joe Parsons from the NRCS office will be coming over to do some bedrock testing on the river.

- Master Plan Steering Committee: Mayor Glode reported that there would be conference call on September 16<sup>th</sup> at the town hall to go over the preparation of the survey that will be introduced at the Community Center Annual Fundraiser to be held on September 19<sup>th</sup>.

#### REPORTS FROM BOARDS AND COMMISSIONS:

Airport Board: Councilman Raymer reported that the airport board approved an inspection checklist which will be included with the lease agreement to be mailed to the lease holders. Lease holders will make an appointment with Kent Smith to have their inspections completed.

The next Airport Board meeting will be on September 9, 2015 at 1:00 p.m.

Community Center Joint Powers Board: The Carbon County Commissioners approved the appointment of Linda Butler to the Community Center Joint Powers Board which was ratified by the Saratoga Town Council.

Councilwoman Welton reported that the annual fundraiser is scheduled for September 19<sup>th</sup> at 5:30 with local restaurants providing the food for the event.

The next meeting of the Community Center Joint Powers Board will be held Monday, September 14, 2015 at 4:30 p.m.

Water and Sewer Joint Powers Board Councilman Raymer reported that the JPB discussed the current charges for water taps, water meter pits and meters, and sewer taps and the current cost for installing the taps, meter pits and meters. Currently the costs that are charged for these services do not cover the cost of labor and materials. The replacement costs fluctuate with the economy, freight costs and labor costs. The board will continue to address the need to raise the fees for taps and materials.

Additionally the board discussed charging for street repairs following new service installation or water or sewer line repairs.

The next meeting of the Water and Sewer Joint Powers Board will be Wednesday, August 12, 2015 at 6:00 p.m.

Landfill Board: Councilman Raymer reported that the cattle guard was removed at the lake and will be placed at the entrance of the landfill.

The next meeting will be Wednesday, September 2, 2015 at 7:00 p.m. in Encampment.

Medical Board: No report.

Planning Commission Board: Councilman Faust reported that the fencing ordinance should be ready to send to the town attorney for review and the board will continue to work on retail business issues.

The next Planning Commission meeting will be September 8, 2015 at 5:30 p.m.

Recreation Commission: Discussed fall projects, usage of the baseball field and uses for the adjacent areas which included preparing a T-ball field in that area.

The next meeting will be August 19<sup>th</sup> at 5:00 p.m.

Community Garden Board: The next meeting of the Garden Board will be Monday, September 14, 2015 at 6:30p.m.

South Central Emergency Medical Services: No report

Executive Session: Councilwoman Welton made a motion to go into executive session at 6:44 p.m. to discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii) seconded by Councilwoman Howe the motion carried unanimously.

Councilman Faust made a motion to come out of executive session at 7:35 p.m. seconded by Councilman Raymer and the motion carried unanimously.

Councilman Faust made a motion to seal the minutes from the executive session seconded by Councilwoman Welton and the motion carried unanimously.

Mayor Glode noted no action was taken.

Adjournment: Being no further business to come before the meeting, Councilwoman Welton made a motion to adjourn at 7:40 p.m. Councilman Faust seconded and the meeting was adjourned.

The next regular meeting of the Saratoga Town Council will be held on September 15, 2015 at 6:00 p.m. in the Council Chambers of the Saratoga Town Hall.

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Ed J. Glode, Mayor

ATTEST:

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Suzie Cox, Clerk